

# SCORE CARD FOR JOB INTERVIEW

*Contestants age 14 and older*

Age (January 1) \_\_\_\_\_

Name \_\_\_\_\_

Club \_\_\_\_\_

County \_\_\_\_\_

Time \_\_\_\_\_

Finish: \_\_\_\_\_

Start: \_\_\_\_\_

Total: \_\_\_\_\_

Criteria	Points	Judge's Comments
Cover Letter <ul style="list-style-type: none"> <li>• Cover letter may be project specific and related to the area record keeping contest. Do not consider a cover letter more directly addressing the job application over a stronger letter that may be project specific (i.e. beef or leadership). A top cover letter is well written and provides insight on what talents and reasons the individual is a top candidate.</li> </ul>	15	
Resume <ul style="list-style-type: none"> <li>• The resume may be project specific and related to the area record keeping contest. Do not consider a resume more directly addressing the job application over a stronger resume that may be project specific (i.e. visual arts or sheep). A top resume is well written and provides good insight on what talents and reasons the individual is a top candidate.</li> </ul>	15	
Introduction/Background <ul style="list-style-type: none"> <li>• Ask the candidate to introduce themselves and give a short background on their involvement in 4-H and interest in their selected job.</li> </ul>	10	
Ability to Express/Confirm how they meet the job qualifications. <ul style="list-style-type: none"> <li>• Evidence of strong 4-H participation and engagement in the community.</li> <li>• Ability to communicate effectively, both orally and in writing with individuals, groups and through mass media.</li> </ul>	40	
Ability of the candidate to answer questions/ask questions/show interest in working for 4-H.	20	

**RATING:**

Champion \_\_\_\_\_ Reserve Champion \_\_\_\_\_ Blue \_\_\_\_\_ Red \_\_\_\_\_ White \_\_\_\_\_

**Judges Initials:** \_\_\_\_\_