

2025-2026

4-H Club Name _____

Of Club Members (as listed in office) _____



**MORRIS COUNTY
4-H CLUB
SUMMARY REPORT**

CLUB SUMMARY REPORT

The purpose of the Morris County 4-H Summary Report is to assist 4-H Clubs in planning and evaluating their yearly club program. It is hoped that the options given in the Summary Report will allow flexibility and creativity in planning club programs, while giving support to the county 4-H program as well.

4-H educational experiences are designed to help 4-H members learn the five basic life skills they will always use.

- **RELATING TO OTHERS** - having fun together, working as a team, taking on responsibility, and making friends.
- **USING KNOWLEDGE, SKILLS AND VALUES IN MAKING DECISIONS** - working in groups with other children or as they set goals and work independently on projects.
- **DEVELOPING AN INQUIRING MIND** - helping children develop their curiosity and enthusiasm for finding out about their world and its people.
- **CARING FOR THE COMMUNITY** - helping young people as they mature and their awareness broadens to develop concern for their community and for others who live in it.
- **BUILDING SELF CONFIDENCE** - supporting young members as they learn new skills and see the strides they are making with the support and help from interested adults.

At the end of the 4-H year, the 4-H Summary Report should provide an opportunity for club members and leaders to work together to recognize their accomplishments and progress.

CLUB GOALS FOR THE YEAR

At the beginning of the 4-H year a committee of members and leaders should work together to determine club goals for the coming year. Check the appropriate goals listed in the column labeled "planned."

At the end of the 4-H year the committee should evaluate the club's accomplishments and check those goals completed during the past year.

SEAL REQUIREMENTS

Clubs with 10 or less members:

Purple Seal - 9 basic requirements + 18 optional

Blue Seal - 9 basic requirements + 16 optional

Red Seal - 9 basic requirements + 14 optional

White Seal - 9 basic requirements + 12 optional

Clubs with 11 or more members:

Purple Seal - 9 basic requirements + 22 optional

Blue Seal - 9 basic requirements + 20 optional

Red Seal - 9 basic requirements + 18 optional

White Seal - 9 basic requirements + 16 optional

Both Basic and optional requirements need to be achieved during the current 4-H year to be considered.

planned	BASIC REQUIREMENTS FOR SEALS	achieved
	1. Have an active 4-H Parent's Advisory or Project Leaders Committee. Member Names / Meeting Dates:	
	2. Majority of the club officers attend 4-H Officer Training at county or club level. Location/Number Attending:	
	3. Plan and carry out one or more group community service projects. **Give a brief summary of work done on following pages.	
	4. Two or more 4-H club representatives and one adult leader present at each meeting of the Morris County 4-H Council meetings. Number of meetings attended:	
	5. One or more members participate in at least one County 4-H Club Day contest. Contest(s) Name: Number Involved:	

	6. One or more 4-Hers participate in a county-wide event other than the Morris County Fair. Name of Event: Number participating:	
	7. All club leaders & project leaders are registered 4-H volunteers. (Completed the VIP process)	
	8. Submit at least one 4-H Alumni Award and one Friend of 4-H Award nomination to the Extension Office. Complete attached Nomination Form.	
	9. Promote 4-H during National 4-H Week (i.e. display/banner, news article, etc.). Explain:	
	10. Provide 4-H club volunteer(s) for each of the following 4-H club required volunteer events. List names. Record Book Judging – County 4-H Club Day – Snack Shack Shift Coordinator –	
	11. Hold a special club recruitment night/event in collaboration with another youth agency (i.e. school, rec program, library). This goes beyond a poster, unmanned display, etc. Agency Name/Date:	
	12. Submit an annual financial report, Treasurer's Book and bank statements to the Extension Office for the year when Record Books are turned in.	
	13. Provide ten or more news stories for publication on project work, club meetings or group projects. (Reporter should put a copy of each in the Reporter's Notebook.) Number written: _____	

planned	OPTIONAL REQUIREMENTS FOR SEALS	achieved
	1. Hold a club parent's night meeting or program. Describe program/date:	
	2. Have a club achievement program to recognize accomplishments of 4-Hers.	
	3. Hold a club project tour or fair. Event/Date:	
	4. One or more project leaders in the club have individual evaluation conferences with a majority of the 4-Hers in his or her group. Project area: Number youth involved:	
	5. Submit at least two officer books (reporter, secretary, treasurer, or historian) for judging at the Morris County Fair.	
	6. Youth leaders assist project leaders at two or more project meetings. List Project Areas:	
	7. Have a parliamentary practice activity at each club meeting to help members understand Roberts Rules of Order. This must be documented in secretary's minutes.	
	8. Have an exchange meeting or other event with another 4-H club. Must be documented in secretary's minutes. Club _____ Date: _____	

	9. Make a contribution to the Morris County 4-H Foundation or the Kansas 4-H Foundation.	
	10. Make a contribution to Cancer Society, March of Dimes, American Heart Association, Muscular Dystrophy or similar drive. Name of Charity:	
	11. Present a radio or TV program or publish a news story in a newspaper. This needs to go beyond a club meeting report. Newspaper/Date:	
	12. Take a club educational trip or tour. Location/Date:	
	13. Have three or more 4-Hers participate in a county or district judging contest or school. List school or contest and names of the 4-Hers judging. <u>Name</u> <u>Contest/School</u> _____ _____ _____	
	14. One or more members participate in a state judging school or contest. Name(s)/Event(s):	
	15. Cooperate with extension agents or elected 4-H representative in organizing a new 4-H club or group. Name of New Group:	
	16. Have a display promoting 4-H, beyond National 4-H Week. Location/Display:	

	17. Enter the Duct Tape Contest or a banner at the county fair. Event/Date:	
	18. Have a 4-H float in a parade. Name of Parade/Date:	
	19. Participate in 4-H Sunday observance. Name of Church:	
	20. One or more 4-Hers participate in a club, county or state camp such as County Camp, State Geology field trip, photography or shooting sports camp. Name(s)/Camp(s):	
	21. One or more 4-Hers exhibit at the Kansas State Fair. Name(s)/Exhibit(s):	
	22. One or more 4-Hers exhibit at the Kansas Junior Livestock Show, American Royal or the Kansas Junior All Breeds Dairy Show. Name(s)/Event(s):	
	23. One or more 4-Hers participate in the State Fair in ways other than exhibiting project work including, but not limited to, demonstrations and illustrated talks, 4-H Fashion Revue, Photography or other Judging Contest. Name(s)/Event(s):	

	24. Have a majority of the club membership participate in an individual presentation such as project talks, demonstrations, music solos, etc. at county 4-H club day. List names of members participating:	
	25. One or more members participate in a state level 4-H educational conference, i.e. Kansas Youth Leadership Forum, Discovery Days, Citizenship in Action, etc. Name(s)/Event(s):	
	26. Visit people in nursing or assisted living centers and/or provide program or remembrances for residents. Location/Date:	
	27. One or more members participate in a national 4-H youth leadership event such as 4-H Congress, 4-H Conference, Citizenship Washington Focus, Kansas City Global Conference. Name(s)/Event(s):	
	28. One or more members participate in Regional 4-H Club Day. Name(s)/Event(s):	

	29. Majority of the club members complete at least one Record Book. # Members Completing:	
	30. Provide planned club-wide support for new 4-H families, i.e. buddy system, new family orientation meeting. Explain how:	
	31. Provide an adult superintendent at the county fair. Name/Department:	
	32. List only leaders who have held at least one project meeting. Project meetings must be documented on the Project Leader Report Form and are due in the Extension Office with Record Books. <u>Name of Leader</u> <u>Project</u> <u>Number of meetings held</u>	

	33. New volunteer leaders have completed the VIP Orientation Training. List those completing the training:	
	34. Plan and present a model meeting or participate in gavel games. Date presented:	
	35. List members enrolled in the 4-H leadership project.	
	36. Hold physically active recreation at majority of club meetings. Examples of what was held:	

NOMINATION FORM

(Refer to #8 in the Basic Requirements)

Please list your club's nomination for the 4-H Alumni Award and the Friend of 4-H Award. Also, please include an explanation as to why your club feels these individuals are worthy of these awards.

4-H Alumni Award Nomination - _____

Why:

Friend of 4-H Award Nomination - _____

Why:

CLUB COMMUNITY SERVICE PROJECT REPORT
(Refer to #3 in Basic Requirements)

CLUB PROJECT _____ Number participating _____

Date(s) of Project _____

Plans for conducting project:

Work carried out:

Project Results:

Date Submitted _____

Signed _____
Project Chairman

Signed _____
Leader Assisting

APPLICATION FOR SEAL

The _____ 4-H Club has met the requirements for a _____ seal for the year _____.

We have reviewed the progress made by our 4-H Club this past year and believe the report contained in this book to be accurate and complete.

Date _____

President

Leader

Vice President

Leader